

DIRECTIONS

THIS FORM MUST BE TYPEWRITTEN OR PRINTED IN BLACK INK.

Choose which type of corporation you are filing. A for-profit business corporation's goal is to make money for its shareholders.

A nonprofit corporation's goal is generally to return something to the community, not the financial gain of the members. In addition, a nonprofit corporation cannot pay members dividends.

ARTICLE I. State the exact corporate name. Business corporations **MUST** choose one of the following words or abbreviation of these words as part of the name of the business: Incorporated, Corporation, Limited or Company. The word "company" cannot be immediately preceded by "and" or "&". Nonprofit corporations may use these words but are not required to do so. Name availability may be checked on a preliminary basis by calling the Business Information Line at (651)296-2803 between 8:00 a.m. and 4:30 p.m. (CT) on any working day.

ARTICLE II. State the complete street address or rural route and rural route box number for the registered office address. Post office box numbers are **NOT** acceptable.

ARTICLE III. State the number of shares the corporation will be authorized to issue. Business corporations must be authorized to issue at least one share. Nonprofit corporations may (but are not required to) issue shares.

ARTICLE IV. Only one incorporator is required. If you have more than one incorporator you must state the name and complete address for each incorporator. Each incorporator must sign. List the incorporators on an additional sheet if you have more than two incorporators.

NOTE: This form is intended merely as a guide in the formation of a Minnesota corporation. It is not intended to cover all situations. If this form does not meet the specific needs and requirements of the corporation, the incorporators should draft their own articles.

A nonprofit corporation that wishes to apply to the Internal Revenue Service (IRS) for tax exempt status (501(c)(3) **cannot use this form for its articles.** The IRS has additional language requirements. That language is available from the IRS by calling (800)829-1040. After combining the IRS language with the requirements on the front of this form, submit the articles to this Office for filing. Once the articles have been filed and returned to the corporation, the application for tax exempt status can be made to the IRS.

FILING FEES: Make checks payable to the Secretary of State.

Business Corporations - \$135

Nonprofit Corporations - \$70

SEND FORM AND FEE TO:

Secretary of State
Business Services Section
180 State Office Bldg.
100 Constitution Ave.
St. Paul, MN 55155-1299
(651)296-2803

All of the information on this form is public and required in order to process this filing. Failure to provide the requested information will prevent the Office from approving or further processing this filing.

This document can be made available in alternative formats, such as large print, Braille or audio tape, by calling (651)296-2803/Voice. For TTY communication, contact Minnesota Relay Service at 1-800-627-3529 and ask them to place a call to (651)296-2803. The Secretary of State's Office does not discriminate on the basis of race, creed, color, sex, sexual orientation, national origin, age, marital status, disability, religion, reliance on public assistance, or political opinions or affiliations in employment or the provision of services.